

TOWN of HARRISVILLE

Incorporated in 1870

Office of the Select Board
705 Chesham Road, Harrisville, NH 03450
Tel 603 827 3431 | Fax 603 827 2917

Request for Proposals

Silver Lake Boat Ramp Repair Project (RFP 2022-02)

Background

The Town of Harrisville maintains a public boat ramp located on NH Department of Transportation property off Breed Road on Silver Lake. This location is the only public trailer-boat ramp access to the waterbody on Silver Lake.

Existing ramp description. The existing ramp was permitted and installed in 2009. It is constructed with a 16' wide x 38' long x 6" thick concrete pad with gravel base at a vertical grade between 12% and 16%. The ramp approach is crowned and there is a 20' long precast trench drain to prevent runoff from the parking areas and road from flowing directly into the lake.

The Plan Set is available at the Town's website and from the Select Board office (Silver Lake Boat Ramp Plan (2008)).

Work scope

The trench drain has heaved at the front end of the ramp, blocking drainage, and causing uneven surface that potentially hampers its use. Completion of this repair project will restore the drainage function and safe and convenient access to the waterway by boaters for recreation and water rescue use.

The Town seeks a qualified firm (Contractor) to repair the trench drain, and possibly to improve it as may be opportune during the repair process.

Work at this site is within the jurisdiction of the DES Wetlands Bureau and will require permitting by the Bureau.

Compliance with the Comprehensive Shoreland Protection Act, RSA 483-B, and Shoreland Permit for construction, excavation, or fill as contemplated for the project, including appropriate siltation, erosion, and turbidity controls such as a temporary coffer dam or turbidity curtain around the work area to protect water quality and provide a suitable work zone.

A performance bond in the amount of 100% of the proposed price will be required within 15 days of being awarded the contract. The awarded bidder in collaboration with the Select Board will be expected to provide a plan to maintain a safe work environment for persons in and passing around the work zone.

For more information contact the Town's Road Agent, Wes Tarr (603 827 3074).

Project Proposal Requirements

All proposals must be submitted in a sealed envelope plainly marked "Silver Lake Boat Ramp Repair Project" (RFP 2022-02), addressed to the Select Board, Town of Harrisville, 705 Chesham Road, NH 03450.

Proposals will be accepted until Noon (EST) June 16, 2022. Complete the Bidder's Proposal Form to include the following information --

1. Information about the Contractor submitting the proposal and authorized signature(s).
2. Fixed-price quote for labor, materials, and work schedule to repair and improve the boat ramp.

3. Qualifications and references: appropriate State certifications. Similar projects experience completed with the last 5 years. No more than three town references include contact and contact information.
4. Project approach describing in sufficient detail to demonstrate knowledge of the steps needed to integrate the repair with the existing boat ramp and successfully complete the project.

The Contractor will also include any recommendations that the Contractor may have that could improve the overall result.

The Contractor should also list permit applications to be secured for the project.

5. Proof of insurance coverage: Worker's Comp and General Liability including completed operations coverage with limits of \$1m per occurrence and \$2m aggregate. **

By submitting a proposal, Contractors represent that they agree with these terms and have examined the site and satisfied themselves that they can complete the project successfully for the amount bid within the indicated timeframe.

*** The Town does not indemnify or insure its Contractors nor their subcontractors, or any professional service provider. The Contractor will be required to add the Town to the general liability policy as additional insured by way of amendatory endorsement and certificate of insurance. The liability insurance shall contain contractual liability coverage applicable to the indemnification obligations of the Contractor.*

Selection Process

- Proposals will be accepted until Noon (EST) June 16, 2022. The Road Agent will present a selection recommendation at the following Select Board meeting.
- Contractors must submit a complete proposal timely to be considered.
- The Select Board will review proposals and may review proposals with the Contractor(s) being considered.
- The Town reserves the right to accept or reject any or all proposals, to abandon or revise the project, and/or to extend or reissue an RFP for the project. While cost is an important factor, the Board may also consider references, quality of work, timeframe for completion, and other similar factors in making a final decision on what it deems best overall for Harrisville. The Board will consider whether the Bids comply with the requested information. The Board will also consider additional information supplied by the Contractor pertaining to this proposal.
- The Town also reserves the right to negotiate with the Bidder determined to be in the best interests of the Town.

Questions regarding this RFP may be addressed to SelectBoard@HarrisvilleNH.org (cc: TownHall@HarrisvilleNH.org) using "Silver Lake Boat Ramp Repair Project (RFP 2022-02)" in the subject line.

Town of Harrisville NH

Bidder' Proposal Form

Silver Lake Boat Ramp Repair Project (RFP 2022-02)

Company name _____

State and date of incorporation _____

Tax status, Federal ID# _____

Business address _____

Authorized agent's name, title, _____

and contact information _____

The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Select Board to perform all work as specified or indicated for this project for the following prices:

Item Description	Unit	Estimated Quantity	Unit Price	Total Price
			Total project price	

Timeframe

The Contractor should provide an estimated schedule and timeframe to complete this project. The Town will coordinate ramp-closing noticing.

Project Approach

Describe steps needed to integrate the repair with the existing boat ramp and successfully complete the project. Include any recommendations that the Contractor may have that could improve the overall result.

Permits

List anticipated permit applications to be secured by the Contractor or the Town before the project proceeds based on Contractor’s plan or suggested improvements.

This will necessarily include a Wetlands and Non-Site Specific Permit from the NH Department of Environmental Services (Shoreland Water Quality Protection Act, RSA 483-B, and RSA 482-A, covering dredge and fill impacts).

Review and approval may also be required to satisfy local permitting requirements.

Agreements

The Contractor agrees to guarantee its work and materials for a period of three years from the date of acceptance of the work by the Town and agrees to leave the work in perfect order at completion.

Neither the final certificate of payment nor any provision in this work agreement shall relieve the Bidder of responsibility for negligence, or faulty materials, or workmanship within the extent and period provided by law, and upon written notice they shall remedy any defaults due thereto and pay all expenses for any damage to work resulting there from. It is hereby specifically agreed and understood that this guarantee shall not include any cause or causes other than defective work or materials.

Payment will be made after all required work has been performed local inspection or verification of adequacy. The Contractor shall invoice the Town for work completed. After receipt of the Contractor’s invoice, the Town’s Road Agent shall inspect the work and if the work has been completed in accordance with the work agreement, approve the invoice for payment. The Town will make payment on or within thirty days of the approved invoice amount.

The undersigned certifies under penalties of perjury that this bid is in all respects true and fair and certifies that they are not engaged in corrupt, fraudulent, collusive, or coercive practices in compete for this contract.

Person signing this quote has reviewed the scope of work in this Request for Proposal and is duly authorized and has legal capacity to execute and deliver this proposal:

Name and title of authorized agent _____

Signature of authorized agent _____

Date _____