

**the TOWN of HARRISVILLE**

in the Monadnock Region of New Hampshire  
incorporated in 1870

Town Offices  
705 Chesham Road, Harrisville, NH 03450  
603-827-3431 voice

**Zoning Board of Adjustment**

**Application for Hearing**

Application Number \_\_\_\_\_ Date received \_\_\_\_\_

Date fees paid \_\_\_\_\_ Hearing date \_\_\_\_\_

*NOTE: This Application will not be accepted and placed on the ZBA's agenda unless it is signed by Applicant, complete with required supporting information, and one of the Sections below is filled in with a brief statement of intent. Use a separate sheet if space provided is inadequate. A filing FEE is required with application (see page 3 for amounts.)*

**Received from**

Property Owner's Name	
Agent's Name (if different than Owner)	
Mailing Address	
Phone / email	

**Property Identification**

Tax map ID (map and lot)		Property Address
Zoning District		

**Section 1 - Application for a Special Exception**

The ZBA, in appropriate cases and subject to appropriate conditions and safeguards, under Article 20 Section 1.2, may make Special Exceptions to the terms of the ordinance. All Special Exceptions shall be made in harmony with the general purpose and intent of the zoning ordinance and shall be in accordance with the general or specific rules contained in the ordinance. Special Exceptions granted shall be valid if exercised within 2 years from the date of final approval, or as further extended by the ZBA for good cause, provided that no such special exception shall expire within 6 months after the resolution of a planning application filed in reliance upon the special exception.

Applicant hereby requests a Special Exception as provided in Article \_\_\_\_\_ Section \_\_\_\_\_ of the Zoning Ordinances for the following:

[Empty rectangular box for applicant details]

**Section 2 - Application for a Variance**

The ZBA may authorize, upon appeal in specific cases, a Variance from the terms of the zoning ordinance if:

1. The values of surrounding properties are not diminished
2. The variance will not be contrary to the public interest;
3. Substantial justice is done by granting the variance;
4. The spirit of the ordinance is observed;
5. Literal enforcement of the ordinance would result in an unnecessary hardship as defined by New Hampshire Revised Statutes Annotated Chapter 674, Section 33, as amended

The terms specified in the approval of any variances granted by the ZBA shall be carried out within one year after approval by the Board; if not, a new request for the granting of a variance must be made to the board.

Applicant hereby requests a Variance from the terms of Article \_\_\_\_\_ Section \_\_\_\_\_ of the Zoning Ordinances for the following:

**Section 3 - Appeal of Administrative Decision**

Appeals to the ZBA may be made by any person aggrieved or by any officer, department, or board, affected by any decision made by the Selectboard, Building Inspector, Planning Board, or Zoning Board involving construction, interpretation or application of the terms of the ordinances. Such appeal shall be taken within a reasonable time, as provided by the rules of the board, by filing with the officer from whom the appeal is taken and with the ZBA a notice of appeal specifying the grounds thereof.

Applicant hereby appeals the decision of \_\_\_\_\_ concerning the following:

**Information Required with Application for Special Exceptions and Variances**

1. List of Abutters with current mailing addresses. (The accuracy of the list is the Applicant's responsibility. Under NH RSA 672:3 "Abutter" means any person whose property is located in New Hampshire and adjoins or is directly across the street or stream from the land under consideration by the local land use board.)
2. Copy of Deed
3. A site plan showing the entire property
4. Accurate distances of existing and proposed structures to property lines, rights-of-way and water bodies
5. Plans of existing and proposed construction with key exterior dimensions shown
6. Pictures or drawings showing elevations (front, side, rear) of structures to which changes are proposed
7. Owner's Authorization Letter if Applicant is Agent for the Owner

The ZBA will not require submission of an application for or receipt of a permit or permits from other state or federal governmental bodies prior to accepting an application for review or rendering its decision. However, decisions of the ZBA may be made conditional on the Applicant obtaining additional permits from authorities having jurisdiction.

The Zoning Board of Adjustment will hold a Public Hearing within 30 days of receipt of a properly completed application. At least 5 days before the Hearing, public notice of the Hearing will be printed in the Keene Sentinel and mailed to you, all abutters and other parties the Board may deem to have an interest. Owners or their Agents must appear in person at the Public Hearing.

**Applicant Certification**

(If you are not the property Owner, you must submit a letter from the Owner authorizing you to act as his/her duly authorized Agent.

I hereby certify that the information provided is true and correct to the best of my knowledge.

Printed name	
Signature of Applicant and date	

**Schedule of Fees:**

Filing Fee: \$35.00 per application =

Mailing Fees: \$10.00 per abutter x number on submitted List of Abutters =

TOTAL Fees =