

Building Permit Application

Applications must be signed by the owner/applicant. Include a tax map. Include 5 copies of plans and renderings, and/or other supporting documents (e.g. ZBA variance approval or State permit for shore land work. Permit processing fee is \$35 (minimum) or \$0.15 per sq. ft. of construction) payable to the Town.

Property Information	Permit #
Location of building	Application fee:
PID Map & Lot Number: Zoning District:	Filing date:
Property Owner Information	<input type="checkbox"/> Building Inspector notified
Name	<input type="checkbox"/> Applicant notified
Mailing address	Documents
Phone & email	<input type="checkbox"/> Application, tax map, & fee
Applicant Information (if different than Owner)	<input type="checkbox"/> Site plan, renderings
Name	<input type="checkbox"/> State shore land permit
Mailing address	<input type="checkbox"/> HDC, PB, ZBA approval as applicable
Phone & email	<input type="checkbox"/> Other as applicable, e.g. bond certificate
Work Crew Information	Check all that apply:
General contractor Phone number	<input type="checkbox"/> Residential
Plumber and license # Phone number	<input type="checkbox"/> Non-residential
Electrician and license # Phone number	<input type="checkbox"/> New construction
Notes and Applicant Certification	<input type="checkbox"/> Alter, repair, or renovate
Application to build, excavate, or fill within a protected shore land district requires a State-issued permit. Contact the NH Department of Environmental Services (NHDES) Wetlands Bureau at 603-271-2147 to apply for a State permit.	<input type="checkbox"/> Addition
Per the Town's Ordinance Article 13.4, a bond or surety may be required.	<input type="checkbox"/> Interior remodeling
New construction must be shown to meet prevailing energy codes.	<input type="checkbox"/> Demolish
I hereby certify this information is true and correct to the best of my knowledge. No changes to this information will be made without approval of the Code Enforcement Officer. The Code Enforcement Officer may enter the premises or project site at reasonable times during construction. Construction activity will not begin until the Building Permit is issued. All work will be performed in accordance with prevailing New Hampshire laws and Fire and Building Codes. I further acknowledge that the proposed structure will not be occupied or used until a Certificate of Occupancy has been issued.	<input type="checkbox"/> Garage, shed, barn, or other outbuilding
Signature of Applicant and Date	<input type="checkbox"/> Deck
	<input type="checkbox"/> Conversion to four seasons
	<input type="checkbox"/> Other

General description of the work and/or change in use.

Describe the project. If the use of the building is being changed, include existing and proposed new use. For residences, list the number of bedrooms and bathrooms, existing and proposed. Applications for new structures and additions must include an accurate, scaled plot plan with property lines and proposed setbacks shown. Identify wetland areas, and well and septic areas.

Estimated cost:

Estimated project start date:

Does proposed work meet zoning set backs?
Provide setback dimensions between structure and property lines.

Does proposed work lie within 250' of a lake or pond?
Provide copy of permit from NHDES Shoreland Division

Does proposed work have a valid NHDES septic system approval?
Provide NHDES construction approval number: _____
Provide NH DES operational approval number: _____

Approvals

Permit application

Date:

Bond/Surety required

Date:

Footings

Date:

Foundation

Date:

Frame

Date:

Plumbing

Date:

Electrical

Date:

Septic

Date:

Other

Date:

Occupancy

Date: